



ALMA MATER STUDIORUM
UNIVERSITÀ DI BOLOGNA

Disclaimer: The Official Call for Applications for the admission to the 2nd cycle Degree Program in Politics, Administration and Organization – Public Affairs curriculum for the a.y. 2026/2027 (in Italian) is available on the website of the above mentioned degree program (<https://corsi.unibo.it/2cycle/InternationalRelations/how-to-enrol>). The Present Document is an unofficial English summary, which contains general information regarding application requirements and deadlines. For a complete set of instructions and further information on admission, candidates are strongly encouraged to consult the official Call for applications published in Italian.

Unofficial Call for admission

to the Master's Degree Course with restricted access

POLITICS, ADMINISTRATION AND ORGANIZATION – PAO

Curriculum in English

PUBLIC AFFAIRS

<i>Code Course</i>	<i>Course name</i>	<i>Class</i>	<i>Course Website</i>
6776	Politics, Administration and Organization – PAO Curriculum in language English PUBLIC AFFAIRS	LM-63	https://corsi.unibo.it/2cycle/PublicAffairs/index.html

Academic year 2026/2027

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This university has long since started an important awareness-raising work in order to combat gender stereotypes. With this in mind, it was decided to give greater linguistic visibility to differences. Where in this document, for the sole purpose of simplification, the masculine is used, the form is to be understood as referring in an inclusive way to all the people who work within the community itself.

1. GENERAL INFORMATION

1.1 WHO IS THE CALL FOR APPLICATIONS FOR?

This call for applications is aimed at those who intend to enrol for the academic year 2026/2027 in the **international curriculum PUBLIC AFFAIRS** of the Master's degree course with restricted access Politics, Administration and Organization - PAO, class LM-63.

The course activities are carried out entirely in English.

Information regarding the curriculum of this call for applications (regulations, admission requirements, teaching plan, educational objectives, information and contacts, etc.) is available on the following web page: <https://corsi.unibo.it/2cycle/PublicAffairs>.

1.2 WHO CAN PARTICIPATE IN THE SELECTION

All students interested in enrolment can participate in the selection, including those who:

- a. come from another course of study at this university
- b. come from a transfer from another Italian university
- c. intend to apply for the recognition of previous studies being in possession of a qualification Italian or foreign academic or for having carried out their studies abroad or because they have withdrawn or lapsed in a course of study.

1.3 WHAT ARE THE DEADLINES THAT MUST BE OBSERVED

All the deadlines provided for by the procedure are peremptory and failure to comply will result in exclusion from the selection or from the possibility of enrolment in the course of study, regardless of the reasons given.

Failure to register for the selection by the deadline will make it impossible to enrol in the studies.

In the event of passing a selection, the successful candidate who does not pay the first instalment of the annual fee by the deadline will be considered tacitly waiver, regardless of any justifying reasons for the delay.

Below is the overall picture of the deadlines, referring to the subsequent parts of the call for details of the procedure.

2. GENERAL CALENDAR

There are two selections for admission to the course:

- the first, reserved for both Italian and European Union citizens, non-EU citizens and non-EU citizens residing abroad who compete with EU citizens, and non-EU citizens residing abroad;
- the second, reserved exclusively for Italian citizens, European Union citizens, non-EU citizens and non-EU citizens residing abroad who compete with EU citizens.

A procedure for recovering places is also provided for each selection.

I SELECTION reserved for:

CANDIDATES WHO ARE ITALIAN CITIZENS, CITIZENS OF THE EUROPEAN UNION, NON-EU CITIZENS WITH EQUIVALENT STATUS, NON-EU CITIZENS RESIDING ABROAD WHO COMPETE WITH EU CITIZENS and CANDIDATES WHO ARE NON-EU CITIZENS RESIDING ABROAD

<i>Phases</i>	<i>Dates</i>
Registration for the selection	From 16 March 2026 to 16 April 2026, 1.00 p.m.
Publication of the final ranking of the winners	May 12, 2026
Winning enrolments	From 13 May 2026 to 28 May 2026
Declaration of interest in recovery	From 13 May 2026 to 28 May 2026
Publication of the list of retrieved candidates	May 29, 2026
Enrolment of recovered candidates	May 29, 2026 to 4 June 2026

II SELECTION reserved for:

CANDIDATES ARE ITALIAN CITIZENS, CITIZENS OF THE EUROPEAN UNION, NON-EU CITIZENS WITH EQUIVALENT STATUS, NON-EU CITIZENS RESIDING ABROAD WHO COMPETE WITH EU CITIZENS

<i>Phases</i>	<i>Dates</i>
Registration for the selection	From 4 May 2026 to 4 June 2026, 1.00 p.m.
Publication of the final ranking of the winners	July 2, 2026
Winning enrolments	From 3 July 2026 to 21 July 2026
Declaration of interest in recovery	From 3 July 2026 to 21 July 2026
Publication of the list of retrieved candidates	July 24, 2026
Enrolment of recovered candidates	From 24 July 2026 to 31 August 2026
Deadline for course changes	August 31, 2026

3. PLACES AVAILABLE

For the academic year 2026/2027, for admission to the international curriculum PUBLIC AFFAIRS of the Master's degree course **in Politics, Administration and Organization – PAO**, a total of 25 places **are available**, divided as follows by contingents and selections:

I SELECTION

- n. **16** places for Italian citizens, European Union citizens, equivalent non-EU citizens and non-EU citizens residing abroad who compete with EU candidates **(A)**;
- n. **4** places for non-EU citizens residing abroad **(B)**.

II SELECTION

- n. **5 positions + the remaining places of the first selection** for Italian citizens, citizens of the European Union, non-EU citizens equivalent and non-EU citizens residing abroad who compete with EU candidates **(A)**;

In the event of no applications from non-EU citizens residing abroad in the first selection, the places reserved for them will be made available for the enrolment of candidates who are Italian, European Union citizens and equivalent categories in the same selection.

At the end of the enrolment of the first selection, any places for non-EU candidates residents abroad not covered will be made available to Italian, European Union citizens and categories equivalent in the second selection.

A) Places for Italian citizens only, European Union citizens, equivalent non-EU citizens or non-EU citizens residing abroad who compete with EU candidates who can participate in the selection provided for in the call:

information on non-EU citizens with equivalent status or non-EU citizens residing abroad who compete with EU candidates is on the page: <https://www.unibo.it/it/studiare/iscrizioni-tasse-e-altre-procedure/degrees-and-master's-degrees/who-are-international-students-1/who-are-international-students> .

B) Places for non-EU citizens residing abroad who can participate in the selection under the of the quota reserved for them:

international students, in compliance with the procedures defined by the Ministry of University and Research (MUR) with a special Circular for the academic year 2026/2027, which will be published on the <https://www.universitaly.it/studenti-stranieri> website, to participate in the selection, must **pre-register on University and apply for an entry visa for study purposes**, <https://www.universitaly.it/>.

Attention: Non-EU citizens residing abroad, holders of a residence permit for study purposes who formally renounce their studies at this or another university, lose the requirements for residence in Italy with the consequent revocation of the residence permit. In this case, they will have to return to their country of origin and start the pre-enrolment procedures through the Italian diplomatic representations competent for the territory (Embassies/Consulates), within the deadlines set annually and published on the <https://www.universitaly.it/studenti-stranieri>.

4. ADMISSION REQUIREMENTS

To access the international curriculum **PUBLIC AFFAIRS** of the Master's Degree Course in Politics, Administration and Organization – PAO, it is necessary to:

- be in possession of a bachelor's degree or a three-year university diploma, or a degree relating to the previous system, or another qualification obtained abroad, recognized as suitable;
- be in possession of certain curricular and linguistic requirements as indicated in the following points;

- possess adequate personal preparation, verified according to the criteria indicated in points subsequent ones.

Graduating students may also *apply for admission to the selection, subject to* conditions, provided that they have acquired **at least 140 credits by the deadline for enrolment in which they participate and the access qualification is obtained no later than 31 December 2026.**

4.A. CURRICULAR REQUIREMENTS

To access the PUBLIC AFFAIRS curriculum it is necessary to have obtained a Bachelor's degree in one of the following classes:

L-14 Legal Services Sciences L-

15 Tourism Sciences

L-16 Administration and Organization Sciences

L-18 Economics and Business Management

L-20 Communication Sciences L-

33 Economics

L-36 Political Science and International Relations

L-37 Social Sciences for Cooperation, Development and

Peace L-39 Social Work

L-40 Sociology

L-41 Statistics;

or:

a Bachelor's degree in one of the following classes:

L-1 Cultural Heritage,

L-3 Disciplines of Figurative Arts, Music, Performing Arts and Fashion, L-5

Philosophy,

L-6

Geography, L-

10

Humanities,

L-11 Modern Languages and

Cultures, L-12 Linguistic

Mediation,

L-19 Education and Training Sciences,
L-24 Psychological Sciences and
Technologies, L-42 History,

provided that you have acquired at least 24 University Credits in any of the following SSDs:

SPS/02 HISTORY OF POLITICAL DOCTRINES
SPS/04 POLITICAL SCIENCE
SPS/07 GENERAL SOCIOLOGY
SPS/08 SOCIOLOGY OF CULTURAL AND COMMUNICATIVE
PROCESSES SPS/09 SOCIOLOGY OF ECONOMIC PROCESSES AND
WORK SPS/10 SOCIOLOGY OF THE ENVIRONMENT AND TERRITORY
SECS-P/01 POLITICAL ECONOMY
SECS-P/02 ECONOMIC POLICY
IUS/09 INSTITUTIONS OF PUBLIC LAW
IUS/21 COMPARATIVE PUBLIC LAW M-
STO-04 CONTEMPORARY HISTORY.

For those who are in possession of a **qualification obtained abroad or a qualification of the system in force prior to Ministerial Decree 509/1999**, the Commission proceeds with the assessment and verifies the possession of knowledge and skills on the basis of the previous career and the congruity of the qualification with respect to the curricular requirements provided.

Candidates in possession of a qualification obtained abroad must consult the detailed information on [https://www.unibo.it/it/studiare/iscrizioni-tasse-e-altre-procedure/lauree-e-lauree-master 's degree/enrolment-master's-degree-course-with-foreign-qualification](https://www.unibo.it/it/studiare/iscrizioni-tasse-e-altre-procedure/lauree-e-lauree-master-'s-degree/enrolment-master's-degree-course-with-foreign-qualification).

4.B. LANGUAGE REQUIREMENTS – ENGLISH LANGUAGE LIV. B2

Knowledge of the English language at level B2 is required.

Language knowledge is verified:

a) with possession of one of the following certifications obtained no more than five years old*:

- all the certifications indicated in the CLA qualifications equivalence table: <https://centri.unibo.it/cla/it/riconoscimento-idoneita-linguistica>.

Alternatively:

- Computer-based TOEFL of at least 213 points
- TOEFL paper-based of at least 550 points
- Trinity GESE 8
- B2 level certification/self-certification issued by an Italian University Language Centre

*For the purposes of starting the five-year validity of international certifications submitted, the date of taking the certifications (DATE of Examination) will be considered

b) or if one of the conditions listed below is met:

- have obtained a degree from an English-speaking university;
- have obtained a university degree taught entirely in English;
- possession of an IB (International Baccalaureate) Diploma, High School or GCE (General Certificate of Education) obtained in English (at least 50% of the courses of the course of study must be taught in English).
- have obtained at least 8 CFU, also in laboratory form, in the SSD L-LIN/12 with an average grade of not less than 24/30 (CFU obtained with a judgment of eligibility will not be considered).

The documentation relating to the knowledge of the English language level B2 must be attached **compulsorily** to the application form, as indicated in the "Registration for the selection" section.

5. REGISTRATION FOR THE SELECTION

All candidates, within the following mandatory deadlines provided for in the [General Calendar](#):

- **from 16 March 2026, 1.00 p.m. to 16 April 2026, 1.00 p.m.** for the first selection and
- **from 4 May 2026, 1.00 p.m. to 4 June 2026, 1.00 p.m.** for the second selection

must register for the selection as follows:

1. **connect** to Studenti Online (www.studenti.unibo.it) using your **SPID or CIE** credentials. International students who do not have an identity document issued in Italy can log in with their University credentials; to obtain them you must log in to Students Online (www.studenti.unibo.it) choose "Register" and then "International Student Registration";
2. **access "Application for admission"**, select "**Master's Degree**", the competition called "**COMPETITION FOR ADMISSION TO THE PUBLIC AFFAIRS CURRICULUM – LM PAO**" AND THEN "PROCEED";
3. **upload** all required documents in .pdf format listed below;
4. **proceed** until the payment of the admission test fee, of € 50.00, which will not be refunded under any circumstances. Payment must be made only according to the methods indicated on Studenti Online (www.studenti.unibo.it).

Only and exclusively candidates who have completed the registration for the selection and have paid the relevant fee within the deadlines and according to the methods described above are admitted to the evaluation.

DOCUMENTS required by the Course, to be uploaded in pdf format and attached to the application for enrolment in the selection:

1. Qualification/Transcript of records/List of exams taken, grades obtained and respective CFU and SSD with indication of the weighted average and degree grade (if the qualification has already been acquired).

Candidates in possession of a qualification abroad must attach a copy of the qualification obtained abroad, translated into Italian or English, which allows access to Master's Degree Courses (second cycle) in the country of achievement or in the country of reference of the system, accompanied by transcript of records and Diploma Supplement where available. Candidates who do not yet have the qualification must upload the list of exams taken (transcript of records);

Candidates in possession of a qualification obtained from another Italian university must attach the self-certification of the first-level academic qualification with the list of exams taken. Candidates who do not yet have a degree must upload the self-certification of the list of exams taken including the respective CFU and SSD and grade;

Graduate or undergraduate candidates of the University of Bologna can select the self-certification relating to one's previous or existing career at the University of Bologna among those that the system automatically proposes (it is not necessary to sign it); they can also add additional documents to the self-certification proposed by the system.

Alternatively, they can upload a document certifying the qualification obtained (in this case, click on the "+" "Add Document" button).

For candidates graduating from the University of Bologna, the system automatically updates the information relating to the exams recorded up to the deadline for registration for the selection.

▲ Attention!

The self-certification automatically generated by the system may not be available for administrative reasons (for example: the residence permit has expired); in this case, the candidate must upload a document in his/her possession certifying the qualification obtained.

- 2. Certification attesting to the possession of knowledge of the English language level B2 or higher** referred to in paragraph 5.B. Language Requirements – English Language Liv. B2.
- 3. Application Form/ Self-certification form**, completed and signed
- 4. Photocopy of a valid identity document** (identity card, driver's license, passport).
- 5. Copy of the residence permit**, if any, for non-EU citizens.

The burden of completeness of the declarations rests entirely on the candidate; therefore, those who intend to submit an application pursuant to this announcement are invited to check **EXTREMELY CAREFULLY** the correct compilation of the application and submission of everything required by this announcement. Any omissions will not be subject to automatic integration and will determine the non-assessability of the missing data.

No delivery or shipment of paper material must be made to the Offices.

How to participate for non-EU candidates residing abroad

Candidates who are non-EU citizens residing abroad, in order to participate in the selection, in compliance with the procedures defined by the Ministry of University and Research (MUR) with a special Circular for the academic year 2026/2027, which will be published on the <https://www.universitaly.it/studenti-stranieri> website, must **pre-register on Universitaly and apply for an entry visa for study purposes**.

About: <https://www.universitaly.it/>

For information, please contact **the International Desk** in advance:

<https://www.unibo.it/it/ateneo/contatti/contatti-per-studenti-internazionali>

Email: internationaldesk@unibo.it.

6. METHODS OF CARRYING OUT THE SELECTION – Verification of the adequacy of personal preparation

The verification of the adequacy of personal preparation takes place by evaluating curricular and linguistic qualifications

below and assigning the relative score:

1) Academic merit (weighted average of marks out of thirty): up to 60 points

The score awarded will be calculated according to the following formula: **[20 + (weighted average of the marks exam – 18) x 40 /11.5]**

60 points are awarded to all those who have a weighted average of exam marks equal to or higher to **29.5/30**.

In the case of qualifications obtained abroad, in order to apply the same selection criteria established for Italian qualifications, the Examining Committee will apply the ECTS (European Credit Transfer System) conversion formula and, in the event that candidates are in possession of qualifications with evaluations that cannot be converted into the aforementioned system, the Commission will assign the score by evaluating the individual qualifications presented.

2) Congruence of the ECTS credits obtained in the different SSDs: up to 20 points

A 1/4 point will be awarded up to a maximum of 20 points for each CFU obtained in the following scientific disciplinary sectors:

SPS/01 POLITICAL PHILOSOPHY
SPS/02 HISTORY OF POLITICAL DOCTRINES
SPS/03 HISTORY OF POLITICAL INSTITUTIONS
SPS/04 POLITICAL SCIENCE
SPS/05 HISTORY AND INSTITUTIONS OF THE AMERICAS
SPS/06 HISTORY OF INTERNATIONAL RELATIONS
SPS/07 GENERAL SOCIOLOGY
SPS/08 SOCIOLOGY OF CULTURAL AND COMMUNICATIVE PROCESSES
SPS/09 SOCIOLOGY OF ECONOMIC PROCESSES AND WORK
SPS/10 SOCIOLOGY OF THE ENVIRONMENT AND TERRITORY
SPS/11 SOCIOLOGY OF POLITICAL PHENOMENA
SPS/12 SOCIOLOGY OF LAW, DEVIANCE AND SOCIAL CHANGE
SPS/13 HISTORY AND INSTITUTIONS OF AFRICA
SPS/14 HISTORY AND INSTITUTIONS OF ASIA
IUS/08 CONSTITUTIONAL LAW
IUS/09 INSTITUTIONS OF PUBLIC LAW
IUS/10 ADMINISTRATIVE LAW
IUS/13 INTERNATIONAL LAW
IUS/14 EUROPEAN UNION LAW
IUS/21 COMPARATIVE PUBLIC LAW
SECS-P/01 POLITICAL ECONOMY
SECS P/02 ECONOMIC POLICY
SECS-P/03 SCIENCE OF FINANCE
SECS-P/07 BUSINESS ADMINISTRATION
SECS-P/08 ECONOMICS AND BUSINESS MANAGEMENT
SECS-P/10 BUSINESS ORGANIZATION
SECS-S/01 STATISTICS

SECS-S/05 SOCIAL STATISTICS
M-STO/02 MODERN HISTORY
M-STO/04 CONTEMPORARY HISTORY

For qualifications obtained or to be obtained abroad, the congruence of the academic curriculum with the LM PAO, curriculum in English PUBLIC AFFAIRS, will be evaluated by the Examining Committee based on the correspondence of the exams taken to the Italian Scientific-Disciplinary Sectors.

3) Internationalization and other activities related to the training course: 5 points each up to a maximum of 20 points.

- Study experiences abroad (Erasmus or Overseas);
- Additional qualifications in addition to the degree required for access;
- Work experience, internships, volunteering, only if related to the educational objectives of the LM PAO
- Additional qualifications in addition to the degree required for admission
- Language certifications in addition to the admission requirement (B2 level of English), if of a level equal to or higher than B2

7. RANKINGS

Candidates who achieve, according to the criteria indicated above, an overall score greater than or equal to 60/100 in the verification of the adequacy of personal preparation are considered suitable and included in the merit ranking.

In the event of a tie, priority is given to the youngest candidate.

Candidates who **do not** achieve the minimum score of 60/100 **are considered ineligible** and will not be able to enrol in the course.

Candidates assessed **as unsuitable** for the first selection may participate in the second selection only if they have in the meantime accrued the required curricular requirements.

For each selection, the general merit ranking for the course of study is formulated.

In compliance with privacy regulations, the ranking list is made anonymous; therefore, the name and surname will not be reported for each candidate. The candidate will be able to check his position in the ranking list through the provisional matriculation number assigned to him at the end of his application. By accessing [Studenti OnLine](#) in the application for enrolment in the selection, the provisional matriculation number is visible in the "*Requests in progress*" section, link "*see detail*" and on the file "*summary of data entered*".

The final rankings of the winners will be published on [Studenti OnLine](#) on the dates set out in the General Calendar for each selection. This publication is the only means of legal publicity on the outcome of the selections.

8. ENROLMENT OF SUCCESSFUL CANDIDATES

8.1. Applicants enrolling for the first time

Candidates who have been placed in the ranking list, within the following peremptory deadlines:

from 13 May 2026 to 28 May 2026 for the first selection and

From 3 July 2026 to 21 July 2026 for the second selection must:

1. **connect** to [Studenti OnLine](#) by entering their username and password, obtained from the registration procedure for the selection;
2. **choose "Enrolment"**, select "Master's Degree", then the course of study "**Politics. Administration and Organization – Public Affairs Curriculum**" and enter the data required by the procedure, attaching a file with a passport-sized photograph of the face.
In the event of false declarations, in addition to incurring the penalties established by art. 496 of the Criminal Code, the person concerned automatically forfeits the right to enrolment and any benefits obtained, without the right to any reimbursement of the sums paid.

3. pay the first instalment of enrolment through the PagoPA platform, according to the procedures indicated on [Studenti OnLine](#). Payment methods other than those indicated are not allowed.

Failure to pay will result in exclusion from the procedure. Late payments with late payment are not allowed.

Identification and activation of the university career

Candidates in possession of the SPID or CIE credentials used for application and enrolment, after payment of the first instalment of enrolment, will have their university career activated directly without any further formalities.

The candidate who has submitted his/her application by logging in with username and password must proceed with the identification according to the procedures described in the details of the enrolment procedure on [Studenti OnLine](#).

With the activation of the career, services such as the presentation of the study plan, the booking of exams, access to the Wi-Fi network and online library resources can be used, it will also be possible to carry out career acts (change of course, transfer to another university, withdrawal from studies); an email will also be sent that allows you to print the badge, according to the methods that will be indicated.

SPECIAL CASES of career activation

a) Candidates who enrol conditionally must obtain the first-cycle qualification no later than **31 December 2026**.

If you are **graduating at the University of Bologna**, the system will automatically update your position once you have obtained your degree.

If you are **graduating from another Italian university**, you must access [Studenti OnLine](#), in detail of the enrolment procedure and enter the degree grade, by typing the appropriate button "Enter degree grade".

b) If the candidate is a non-EU citizen with an equivalent qualification obtained in Italy, he/she must send to the Political Science student secretariat (segscpol@unibo.it) a copy of the valid residence permit that allows the equivalence.

c) If the candidate has a qualification obtained abroad, he/she must consult the detailed information on [https://www.unibo.it/it/studiare/iscrizioni-tasse-e-altre-procedure/lauree-e-lauree-master's-degree/enrolment-master's-degree-course-with-foreign-qualification](https://www.unibo.it/it/studiare/iscrizioni-tasse-e-altre-procedure/lauree-e-lauree-master/s-degree/enrolment-master's-degree-course-with-foreign-qualification), access Studenti [OnLine](#), choose "Call for applications", select "Enrolment a.y. 2026_2027 - upload documents of international students and students with a foreign qualification", upload the documentation relating to the qualification, [translated and with verification of authenticity and value if applicable](#), and make an appointment with the International Students Secretariat to show the originals.

d) If the candidate is a non-EU citizen with equivalent status and has obtained his or her qualification abroad, he/she must consult the detailed information on <https://www.unibo.it/it/studiare/iscrizioni-tasse-e-altre-procedure/bachelor's-and-master's-degrees/enrolment-in-the-master's-degree-course-with-foreign-qualification>,

access Studenti Online (www.studenti.unibo.it), choose "Calls", select "Enrolment a.y. 2026_2027 - Uploading the documents of international students and students with a foreign qualification" and upload, in addition to the documents of the qualification, the copy of the residence permit that allows the equivalence. The documentation for admission to the course (e.g. qualification, transcript...) must be [translated and with verification of authenticity and value if applicable](#).

The candidate must also book an appointment at the International Student Secretariat to show the original documents.

Caution: The candidate is required to check very carefully who are the non-EU students who are equivalent to the same status and which are the types of residence permits that allow the equivalence to the page <https://www.unibo.it/it/studiare/iscrizioni-tasse-e-altre-procedure/lauree-e-lauree-master's/who-are-international-students-1/who-are-international-students>. The lack of the equivalence title will not allow the completion of the enrolment, not even in the case of admission and payment of the first instalment.

e) If the candidate is a non-EU citizen residing abroad and has obtained the qualification abroad, he/she must consult the detailed information on www.unibo.it/IscrizioneLaureaMagistraleNonUE, access [Studenti OnLine](#), choose "CALLS" select "Enrolment a.y. 2026_2027 - upload of student documents international and with a foreign qualification" and upload, in addition to the documents of the qualification, a copy of the valid residence permit or, if not yet issued, a copy of the entry visa for

study. To the

upon arrival in Italy, you will have to book an appointment at the International Students Secretariat to show the original documents.

The documentation for admission to the course (e.g. qualification, transcript...) must be [translated and with verification of authenticity and value if applicable](#).

Please note: Admission and, where necessary, any validation of the pre-enrolment with or without reservation of a candidate by the University do not confer any right to completion enrolment, even in the event of obtaining an entry visa, physical presence on the national territory, eligibility and/or effective provision of scholarships/contributions of any kind. For the purposes of the Completion of enrolment, it is necessary to verify the actual suitability of the foreign qualification, the authenticity of the documentation produced and the actual possession of any equivalence qualification declared during the admission phase.

The formal check of the qualification will be carried out by the International Students Secretariat only after payment of the first enrolment instalment and the original submission of all the required documentation.

The activation of the career must take place no later than 26 February 2027 under penalty of cancellation of enrolment.

8.2 COURSE CHANGES, TRANSFERS FROM ANOTHER UNIVERSITY AND SIMULTANEOUS ENROLMENT

8.2.a Candidates currently enrolled in other Degree Programmes of the University of Bologna (COURSE CHANGE)

Candidates who have been placed in the ranking list, **enrolled in another course of study at the University of Bologna**, must:

1. **enrol in the new** course Politics, Administration and Organization – Public Affairs curriculum following the instructions in point 8.1 and pay the first instalment of the annual tuition fee **by the peremptory deadline of 28 May 2026** if they participated in the first selection or **21 July 2026** if they participated in the second selection;
2. **starting from 22 July 2026 and by the peremptory deadline of 31 August 2026, fill in the online application for change of course** on Studenti OnLine, clicking on "Change of course" and entering the data required by the procedure;
3. **pay the passage allowance.**

All information is available at the following link: <https://www.unibo.it/it/studiare/iscrizioni-tasse-e-other-procedures/degrees-and-master's-degrees/change-course>

It will be possible to take teaching activities at the course of origin until the time of submission of the transfer application, while at the course of destination the career will be active only after the resolution of recognition and continuation of studies by the course council.

8.2.b Candidates currently enrolled in another Italian university who intend to make the TRANSFER FROM ANOTHER ITALIAN UNIVERSITY

Candidates who have been placed in the ranking list, enrolled in another Italian university, and who intend to transfer, must:

1. enrol in the new course by following the instructions in point 8.1, indicating their intention to transfer to the University of Bologna and pay the first instalment of the annual tuition fee by the peremptory deadline **of 28 May 2026** if they participated in the first selection **or 21 July 2026** if they participated in the second;
2. submit an application for transfer to the university of origin within the deadlines set therein.

N.B. It is possible to take teaching activities at the university of origin until the time of submission of the transfer application. At the University of Bologna, the career will only be active following the resolution of recognition and continuation of studies by the Course Council.

The candidate is required to pay, in addition to the instalment of the annual tuition fee for the new academic year, also the specific transfer allowance, the amount of which will be published on the page <https://www.unibo.it/it/studiare/iscrizioni-tasse-e-altre-procedure/lauree-e-lauree-master 's-degrees/transfer-all-universita-di-bologna/transferrsi-a-universita-di-bologna> and that the secretariat students will request documentation sent by their home university upon arrival.

For information consult this page: <https://www.unibo.it/it/studiare/iscrizioni-tasse-e-altre-procedure/degrees-and-master's-degrees/transfer-all-universita-di-bologna/transferrsi-a-universita-di-bologna> .

8.2.c Simultaneous registration

If the candidate wishes to apply for simultaneous enrolment in two degree programmes , he/she must consult the page:

<https://www.unibo.it/it/studiare/iscrizioni-tasse-e-altre-procedure/lauree-e-lauree-master's/contemporary-enrolment-in-different-courses-masters-degrees-doctorates-and-specialisation-schools->

8.2.d. Career shortening (for those with completed university careers)

If the candidate intends to apply for recognition of previous careers, he/she must check the procedures and deadlines at the following link [https://www.unibo.it/it/studiare/iscrizioni-tasse-e-altre-procedure/lauree- e-master 's-degrees/recognition-credits](https://www.unibo.it/it/studiare/iscrizioni-tasse-e-altre-procedure/lauree-e-master 's-degrees/recognition-credits).

9. SEAT RECOVERY

The procedure for recovering places allows for the acceptance of a number of candidates equal to that of the places not filled after the enrolment of the winners, according to the criterion of the ranking order.

For each selection there is a procedure for recovering places.

The procedure consists of two phases:

STEP 1 - DECLARATION OF INTEREST IN RECOVERY

Within the deadlines set out in the [General Calendar](#) for each recovery, all candidates in the "Eligible" status placed in the ranking after the last of the winners, **if interested in the recovery**, must:

1. **connect** to [Studenti OnLine](#);
2. **express** their interest in being retrieved, by clicking on the appropriate button, available in detail of the practice of the admission test only after the publication of the ranking list.

Candidates with "Not eligible" or "Excluded" status cannot participate in the recovery of places.

Candidates who do not request to be recovered according to the times and methods mentioned above will be excluded from all subsequent phases of the procedure.

The recovery system is not automatic. You must declare your interest in being recovered.

The interest in recovery – once declared – is irrevocable and cannot be changed.

Candidates are admitted to the recovery only on the basis of their position in the ranking.

The list of those admitted to the recovery programme will be published on [Studenti OnLine](#) within the deadlines set out in the [General Calendar](#) for each recovery.

The publication of the lists on Studenti Online represents the only means of legal publicity on the outcome of the procedure for recovering seats.

PHASE 2 – ENROLMENT OF RECOVERED CANDIDATES

Those admitted to the recovery programme must enrol within the deadlines set out in the [General Calendar](#).

A. Recovered candidates enrolling for the first time

Successful candidates are required to enrol within the deadlines set for the recovery of the selection in which they participated, as set out in the [General Calendar](#), in accordance with the procedure set out in section 8.1 above.

B. Recovered candidates currently enrolled at another university who intend to make the Transfer

Recovered candidates enrolled in another Italian university, who intend to transfer, within the deadlines set for the recovery of the selection in which they participated, must:

- Enrol in the Politics, Administration and Organization course, Public Affairs curriculum, following the instructions in point 8.1, indicating the University and degree course of origin;
- pay the first instalment of the annual tuition fee;
- submit an application for transfer to the university of origin within the deadlines set therein.

C. Recovered candidates currently enrolled in other degree programmes of the University of Bologna (Transitions)

Recovered candidates, enrolled in another degree programme at the University of Bologna, who intend to transfer courses within the deadlines set for recovery, must:

➤ **if they participated in the first selection**

- **Enrol** in the Politics, Administration and Organization course, Public Affairs curriculum, on the dates set out in the calendar for the **recovery of the first selection**, following the instructions in point 8.1, and pay the instalment of the annual tuition fee;
- **starting from 22 July 2026 and by the peremptory deadline of 31 August 2026**, fill in the online application for change of course on [Studenti OnLine](#), clicking on "Change of course" and entering the required data;
- pay the passage allowance;

➤ **whether they participated in the second selection**

- pay the first instalment of the new academic year **for the degree programme of origin** and be in it regulates the payment of the registration fees of previous academic years;
- **starting from 22 July 2026 and by the peremptory deadline of 31 August 2026**, fill in the online application for change of course on [Studenti OnLine](#), clicking on "Change of course" and entering the required data;
- pay the passage allowance.

10. TAXES AND BENEFITS

Information on the amounts of registration fees and on benefits and exemptions are published on the Portal on page www.unibo.it/Tasse.

The student fee consists of a fixed part of € 157.04 and a variable part calculated progressively on the basis of the valid ISEE Certificate, only if this is submitted in the manner and within the terms contained on page www.unibo.it/Tasse. If the ISEE certificate is not submitted, the maximum tuition fee provided for the course of study will be applied.

Information on the University's benefits can be found on the University Portal on page www.unibo.it/AgevolazioniEconomiche.

Information on the benefits for the right to education is available in the call published by the Company Regional Committee for the Right to Higher Education on the [www.er-go.it website](http://www.er-go.it).

Candidates enrolled in other degree programmes, before making the transfer or transfer, must carefully consult the merit requirements for access to the benefits, indicated in the call for applications published on www.er-go.it, as the career, following the transfer or transfer to the destination programme, will be assessed starting from the year of first enrolment at the university,

regardless of the awards obtained or the year of the course to which they will be admitted. This may result in the loss of benefits.

11. FINAL NOTES

Any communications regarding this call will be published on [Studenti Online](#).

The information relating to the processing of personal data is available on the page <https://www.unibo.it/it/ateneo/privacy-e-note-legali/privacy/trattamento-dei-dati-personali> .

This announcement, issued by managerial provision with the repertoire number reported in the header of the first page, it is subject to the rules provided for by the Decree of the Ministry of University and Research no. 1154 of 14 October 2021, and its subsequent amendments and additions, on the accreditation of degree courses.

An appeal may be lodged with the competent Regional Administrative Court within 60 days of the publication of the notice.

The person in charge of the administrative procedure is the Head of the Student Secretariat of Political Science, Dr. Angela Pugliese.

12. WHO TO CONTACT

- **For questions regarding admission requirements:** contact didatticahercolani.pao@unibo.it.
- **For information on admission procedures** (e.g.: registration for the selection, deadlines, recovery of places, enrolment procedures, etc.), please contact the [Political Science Student Secretariat](#) .
- **For IT information** (e.g.: access credentials, data entry, application use/malfunction, etc.)

For support in using Studenti Online, you can enter a request by connecting to [the https://sportelli.unibo.it/hd-studenti](https://sportelli.unibo.it/hd-studenti) address or you can call +39 051 20 80 301, active from Monday to Friday from 09:00 to 13:00 and from 14:00 to 17:00.

For assistance in creating institutional credentials @studio.unibo.it or difficulties in using them, you can write to the e-mail address credenziali.studio@unibo.it or you can call +39 051 20 80 301.

- **For information for international students or students with qualifications obtained abroad** (e.g.: eligibility of foreign qualifications for admission, pre-enrolment, visas and residence permits, economic benefits for international students, etc.):
International desk, e-mail internationaldesk@unibo.it Consult www.unibo.it/ContattiStudentiInternazionali.

- **For more information for international students or students with a foreign qualification** (e.g.: *eligibility of foreign qualifications for admission, pre-enrolment, visas and permits*

accommodation, economic benefits, etc.)

International desk, e-mail, internationaldesk@unibo.it

Consult www.unibo.it/ContattiStudentiInternazionali.

- **For information on taxes and benefits**

Student Fees Office, e-mail ases.contribuzionistudentesche@unibo.it See the

www.unibo.it/Tasse page.

OFFICE CLOSURE PERIODS

- National holidays (www.unibo.it/CalendarioAccademico);
- April 3, 2026
- June 1, 2026
- From 10 to 14 August 2026 (summer closure)

Any further extraordinary closures will be published on the University Portal (www.unibo.it).

Dr. Leonardo Piano Manager

of the Student Services Area

(digitally signed)